Microsoft 365 and Office 365 Commercial Plan Comparison

Last updated June 1, 2020

	Microsoft 365									Office 365[2]			
	Apps for business[1,22]	Apps for enterprise[2,22]	Business Basic[1,22]	Business Standard[1,22]	Business Premium[1,22]	F1[2]	F3[2]	E3[3]	E5[2]	F3	E1	E3	E5
USD estimated retail price per user per month (with annual commitment)	$8.25	$12	$5	$12.50	$20	$4	$10	$32	$57	$4	$8	$20	$35
Install Microsoft 365 Apps on up to 5 PCs/Macs + 5 tablets + 5 smartphones per user[3]	•	•		•	•			•	•			•	•
Multilingual user interface for Office applications		•						•	•			•	•
Office Mobile Apps – Create/edit rights for commercial use of Office Mobile apps[4]	•	•	•[5]	•	•[5]	Read-only	•[5]	•	•	•[5]	•[5]	•	•
Office for the Web – Create/edit rights for online versions of core Office apps	•	•	•	•	•	Read-only	•	•	•	•	•	•	•
Exchange			Plan 1 (50 GB)	Plan 1 (50 GB)	Plan 1 (50 GB)	EXO K (2 GB)	EXO K (2 GB)	Plan 2 (100 GB)	Plan 2 (100 GB)	EXO K (2 GB)	Plan 1 (50 GB)	Plan 2 (100 GB)	Plan 2 (100 GB)
SharePoint			Plan 1	Plan 1	Plan 1	SPO K[6]	SPO K[6]	Plan 2	Plan 2	SPO K[6]	Plan 1	Plan 2	Plan 2
Skype for Business Online			Plan 2	Plan 2	Plan 2	Plan 1	Plan 1	Plan 2	Plan 2	Plan 1	Plan 2	Plan 2	Plan 2
Microsoft Teams			•	•	•	•	•	•	•	•	•	•	•
OneDrive storage	1 TB	1 TB	1 TB	1 TB	1 TB	2GB	2GB	1-5+ TB[7]	1-5+ TB[7]	2 GB	1 TB	1-5+ TB[7]	1-5+ TB[7]
Yammer Enterprise			•	•	•	•[8]	•[8]	•	•	•[8]	•	•	•
Microsoft MyAnalytics								•	•			•	•
Microsoft Forms	•	•	•	•	•		•	•	•	•	•	•	•
Office Delve								•	•		•	•	•
Microsoft Graph API	•	•	•	•	•	•	•	•	•	•	•	•	•
Microsoft Planner			•	•	•	•	•	•	•	•	•	•	•
Microsoft Shifts			•	•	•	•	•	•	•	•	•	•	•
Microsoft Stream			•	•	•	•[10]	•[10]	•	•	•[10]	•	•	•
Microsoft Whiteboard	•	•	•	•	•	•	•	•	•	•	•	•	•
Microsoft Sway[11]	•	•	•	•	•			•	•		•	•	•
Microsoft 365 Groups			•	•	•	•	•	•	•	•	•	•	•
Microsoft Kaizala Pro			•	•	•		•	•	•		•	•	•
Microsoft To-Do			•	•	•	•	•	•	•		•	•	•
Microsoft Bookings								•[12]	•[12]			•[12]	•[12]
Business Center & MileIQ			•[13]	•[14]									
Power Apps for Office 365[14]			•	•	•	•	•	•	•	•	•	•	•
Power Automate for Office 365[14]			•	•	•	•	•	•	•	•	•	•	•
On-premises Active Directory sync for SSO	•	•	•	•	•	•	•	•	•	•	•	•	•
Mobile Device Management (MDM) for Office 365[15]	•	•	•	•	•	•	•	•	•	•	•	•	•
Microsoft Intune					•			•	•			•	•
Rights to run Exchange Server, SharePoint Server, and Skype for Business Server on-premises[16]								•	•			•	•
Exchange Server, SharePoint Server, and Skype for Business Server Client Access License (CAL) equivalency						•	•	•	•		•	•	•
Windows Server, RMS, and Microsoft Identity Management CAL equivalency						•	•	•	•			•	•
System Center Configuration Manager and System Center Endpoint Protection Management License (ML) equivalency						•	•	•	•				
Group Policy support, Office telemetry, Roaming settings		•						•	•			•	•
Shared computer activation		•		•				•	•				•
Data analytics and visualization (Power BI Pro)									•				•
Phone System, Audio Conferencing									•				•
Content Search			•	•	•	•	•	•	•	•	•	•	•
Core eDiscovery (incl. Hold and Export)				•	•		•	•	•			•	•
Advanced eDiscovery									•				•
Basic Audit			•	•	•	•	•	•	•	•	•	•	•
Advanced Audit									•				•
Apply sensitivity labels or retention labels manually[17]				•	•		•[18]	•	•	•[18]	•[18]	•	•[19]
Apply sensitivity labels, retention labels or retention policies automatically[17]									•				•[19]
Apply basic org-wide or location-wide retention policies[17]								•	•			•	•[19]
Apply retention policies automatically[17]									•				•[19]
Azure Information Protection			Premium Plan 1	Premium Plan 1	Premium Plan 1			Premium Plan 1	Premium Plan 2			AIP for O365	AIP for O365
Office 365 Data Loss Prevention (DLP) for emails and files				•	•			•	•			•	•
Communication DLP (Teams)									•				•
Email archiving				•	•			•	•		•	•	•
Basic Office Message Encryption				•	•			•	•			•	•
Advanced Office Message Encryption									•				•
Customer Key for Office 365									•				•
Insider Risk Management									•				•
Communication Compliance (incl. Supervision policies)									•				•
Information Barriers									•				•
Customer Lockbox									•				•
Privileged Access Management									•				•
Office 365 Cloud App Security									•				•
Microsoft Cloud App Security									•				
Conditional Access				•	•	•	•	•	•				
Office 365 Advanced Threat Protection (ATP) Plan 1				•	•				•				•
Office 365 ATP Plan 2 (Office 365 ATP Plan 1 + Threat Protection)									•				•
Windows 10 Desktop Operating System Upgrade				Business[20]		Enterprise	Enterprise	Enterprise	Enterprise				
Windows Defender Antivirus, Device Guard, Windows Information Protection, BitLocker and BitLocker To Go				•			•	•	•				
Windows AutoPilot, Windows Hello for Business				•				•	•				
Windows Analytics Device Health							•	•	•				
Windows Defender Application Guard							•	•	•				
Windows Defender Credential Guard							•	•	•				
Microsoft Defender ATP									•				
Azure Advanced Threat Protection									•				
Azure Advanced Threat Analytics						•	•	•	•				
Azure Active Directory Premium						Plan 1	Plan 1	Plan 1	Plan 2				

1. Business plans include business hours support for all non-critical issues, 24/7 phone support from Microsoft, and a 300 seat cap limit for all Business plans
2. Enterprise plans include 24/7 phone support from Microsoft for all issues and has an unlimited seat cap
3. Includes Word, Excel, PowerPoint, Outlook, OneNote, Publisher (PC only), and Access (PC only)
4. Core Office mobile apps include: Outlook, Word, Excel, PowerPoint, OneNote
5. Limited to devices with integrated screens 10.1" diagonally or less
6. Cannot be administrators. No site mailbox. No personal site. F1 users unable to create forms.
7. Microsoft will provide an initial 5 TB of OneDrive storage per user. Customers who want additional OneDrive storage can request it as needed by contacting Microsoft support. Subscriptions for fewer than five users receive 1 TB OneDrive storage per user.
8. Cannot be administrators
9. Does not include Forms Pro capabilities.
10. Consumption only (no publishing or sharing)
11. Sway is not currently available for Government Community Cloud (GCC) customers and customers in certain geographies. Some legacy Office 365 plans that are no longer in market as of August 2015 may also not have access to Sway.
12. Requires adding Business Apps (Free) subscription via the Admin Portal
13. Invoicing, Business Center & MileIQ available only in the United States, Canada, and United Kingdom
14. Limited to 2000 steps.
15. Also included with Exchange, OneDrive for business, SharePoint, and Skype for Business standalone plans
16. Not available in CSP
17. For a detailed comparison of information protection and governance features by license, refer to this spreadsheet.
18. Office for the web and Office Mobile only
19. Does not include trainable classifiers (Machine Learning)
20. Does not include virtualization rights, downgrade rights and other version/edition rights
21. Limited to Self-service password reset for hybrid Azure, Azure Multi-factor Authentication, and Conditional Access
22. April 2020 rebrands:
Office 365 Business Essentials is now Microsoft 365 Business Basic
Office 365 Business is now Microsoft 365 Apps for business
Office 365 ProPlus is now Microsoft 365 Apps for enterprise
Office 365 Business Premium is now Microsoft 365 Business Standard
Microsoft 365 Business is now Microsoft 365 Business Premium
Office 365 Groups is now Microsoft 365 Groups